

# *Debra Messing*

Registered Nurse

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May 20, 2014

Jane Doe

Recruitment Advisor

Southern DHB

Dear Mr. Kylie,

I am looking for a full time job as a registered nurse and I came across the ad posted on the Southern DHB website regarding a vacancy in Ward 4A General Surgery.

As an overseas trained nurse, I have undertaken the Competency Assessment Program (CAP) in Otago Polytechnic which I completed on April 15, 2014 and currently waiting for the New Zealand Nursing Council to send my registration.

My 7 years of experience in the surgical ward both in the Philippines and in Dubai honed my knowledge, skills, and values in providing pre and post-operative nursing care to patients with diverse cultural background, ethnicity, language, and age groups. In New Zealand particularly, my recent clinical placement enabled me to apply my knowledge on the Treaty of Waitangi as I worked with patients and families grounded on the principles of partnership, protection, and participation.

As a professional and a culturally sensitive individual, I developed a healthy working relationship with a diverse workforce and in a multicultural setting overseas, enabling me to acquire remarkable personal and work references.

The accompanying CV will give you an idea of my potential and what I can offer to Ward 4A. I look forward to hearing from you. I can be reached in confidence at the above telephone number or email address anytime at your convenience.

Thank you for your time and consideration.

Sincerely,

Debra Messing